MONTE GARDENS
SCHOOL SITE COUNCIL NOMINATION
PARENT Representatives

The School Site Council (SSC) is a school community’s representative body, made up of school staff, parents/community members, and at the secondary level, students. The primary responsibility of the SSC is to participate in the development and monitoring of the Single Plan for Student Achievement/Local Control Accountability Plan (LCAP), evaluate the effectiveness of programs, monitor the use of supplemental funding available to the school site, seek input from school advisory committees, and reaffirm or revise school goals. The School Site Council oversees improvement funds that are used to enhance the academics and social development of students at Monte Gardens. Monte Gardens has ten School Site Council members, each elected for two years. Mrs. Peters, principal serves as the facilitator and secretary. Elected staff members for 2015-2016: Mrs. Urias, Mrs. Muller, Ms. Todorow, Mrs. Gallagher, and Ms. Anderson (alternate). The School Site Council meets on Wednesday afternoons once a month (except December and June) between 1:00-2:00 PM. Other meetings may be scheduled if needed. Our first meeting will be held on Wednesday, September 16, 2015.

We have five openings for parent representatives on our School Site Council for the 2015-2017 school years. If you are interested, please enter your name into consideration, and please nominate other parents who are willing to serve.

Please return this entire form to the school office by Friday, September 4, 2015, and please remember to vote. A ballot will be sent home in Monday envelopes on Tuesday, September 8, 2015.

Parents Nominated: (Please print)

Parent’s Name: ________________________________ Child’s Name: __________________
Parent’s Name: ________________________________ Child’s Name: __________________
Parent’s Name: ________________________________ Child’s Name: __________________
Parent’s Name: ________________________________ Child’s Name: __________________
Parent’s Name: ________________________________ Child’s Name: __________________

I have confirmed that the parents I have nominated above are willing to serve on the Monte Gardens School Site Council, if elected.

Signature: __________________________________________ Date: __________

Thank you for your assistance and support!

Teachers – Please send all completed nomination forms to the SCHOOL OFFICE by the end of the school day on Friday, 09/04/2015
School Site Council Composition

1. A school site council shall be composed of the principal and representatives of classroom teachers selected by classroom teachers of the school, other school personnel selected by other school personnel, parents of pupils attending the school or other community members selected by such parents, and, in secondary schools, pupils selected by pupils attending the school. School site council members are not to be appointed. Specified selection process is included in the site bylaws.

2. At the elementary level the site council shall be constituted to ensure parity between (a) the principal, classroom teachers, and other school personnel, and (b) parents or other community members selected by parents.

3. At the secondary level the site council shall be constituted to ensure parity between (a) the principal, classroom teachers and other school personnel, and (b) equal members of the parents or community members and students.

4. At both the elementary and secondary levels, classroom teachers (e.g. Special Day Class teachers, Resource teachers, ELD teachers and teachers delivering core curriculum or electives) shall comprise the majority of school staff.

5. To ensure broad representation "other school personnel" shall be interpreted to include such persons as classified (e.g. clerical, instructional assistants, noon supervisors, custodians), support personnel (e.g. librarians, speech-language pathologists, psychologists), and/or administrative personnel (e.g. vice principals, student services coordinators).

6. "Parent eligible for membership on the school site council” means a person who is the mother, father, or legal guardian, or one acting in loco parentis of a pupil attending a particular school but who is not in the employment of the school district at that school site. (Education Code §52852 and §54722.)

7. Existing school-wide advisory groups or school support groups may be utilized as the school site council if such groups conform to the provisions of this section.

8. The number of representatives on each site council is to be determined at the local level with a minimum of 10 members at the elementary level and a minimum of 12 at the secondary level. Terms of membership are determined by site bylaws. It is recommended that a term be for a minimum of two years. A composition pattern must follow the requirements as explained above.

9. Parents, teachers, and secondary student members should represent the diversity of the school site. Secondary schools should make an effort to balance parent membership among feeder schools.

10. School site councils are encouraged to include in their meetings other interested persons who serve in an advisory role as nonvoting individuals.

11. Parent advisory committees that operate pursuant to regulations for programs for English Learners and/or Title I programs may designate a school site council to function as the advisory committee for up to two years.* (Education Code §52858 and 54723.)

Selection Processes

Consideration should be given to a variety of selection and replacement processes and the final decision should be based on what is best for the school. Care should be taken to assure that persons or groups not usually or previously involved have an opportunity to participate in the selection process. In each case members are selected by their peers in one of the following ways:

1. Nomination and balloting within each required group.**

2. Appointment of the representative to the school site council by each required group.

3. Nomination of candidates by existing school and community groups with final selection of representatives from each required group by their peers.

4. Election or selection by peer group following volunteering for the position.

5. If a school's bylaws so allow, alternates may also be elected or selected and in the case of a vacancy, the alternate may fill the vacancy for the duration of the term.

Replacement Processes

In each case the required composition of the school site council must be maintained. Replacement of individual members shall be accomplished by the method designated in the school site council bylaws.

* Parents/guardians of EL students may elect from the school English Language Advisory Committee a person or persons to represent them on the school site council as a non-voting member or choose to remain an independent advisory committee.

** Sites must be able to provide documentation of the nomination, balloting and voting process upon request.